



REGISTRATION OF POTENTIAL CARE RECIPIENT'S POLICY

INTRODUCTION

The HACC PYP/CHSP/NDIS programs at the Bass Valley Community Centre (BVCG) are open to those in the community seeking to remedy their social isolation. There are other programs available to members of the community. Prospective clients approach the BVCG services on a 'Try-before-you-buy' basis. It is necessary to document those potential clients.

POLICY

The Bass Valley Community Group Incorporated encourages all members of the local community living in socially isolated circumstances to experience with a view to joining the BVCG Friendship Club. There is no expectation that such potential clients will feel any pressure from the BVCG to join the Friendship Club.

REQUIRED DOCUMENTATION

Documentation to be collected and recorded from potential clients as per registration form. This information may change from time-to-time, depending on requirements.

Authorised by: Bass Valley Community Group Incorporated

President: _____

Date: July 2018

Date March 2017
Date of Review July 2018
Date of Next Review June 2020



**Bass Valley
Community
Centre**

REGISTRATION OF POTENTIAL CARE RECIPIENT

Year **2018**

Name (M/F)	Date of First Attendance	Mobility	Dietary/Allergy Requirements	Description of Care Trial and Outcome	Entered By