



Bass Valley Community Group Inc.

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EMPLOYMENT OF QUALIFIED STAFF POLICY

PURPOSE

This policy is designed to demonstrate commitment by the Bass Valley Community Group Occasional Care Service to being aware of following and ensuring compliance with children's services requirements 2009 for the employment of qualified staff.

OBJECTIVES

1. To ensure the best outcomes for parents and children at the BVCG Occasional Care Service.
2. To ensure that only staff with appropriate qualification and experience are employed at the BVCG Occasional Care Service.

SCOPE

The policy applies to paid staff at the BVCG Occasional Care Service.

RESPONSIBILITIES

The Centre Manager is responsible for ensuring that all paid staff meet these requirements.

PROCEDURES

All staff of the BVCG Occasional Care Service will have a current working with children check and appropriate and current first aid certification.

Authorised by: ***Bass Valley Community Group Incorporated***

President: _____

Date: ***April 2018***

Date of Policy November 2017
Date of Review April 2018
Date of Next Review June 2020



Supported by:

